2018-2019
SEBTS & C@SE Student Handbook
Welcome to
Southeastern Baptist Theological Seminary

And to
The College at Southeastern
This edition of the Student Handbook is a reflection of the most current policies and procedures of this institution; it should be adhered to throughout the course of a student’s enrollment at Southeastern. The Dean of Students Office reserves the right to make changes to this Handbook at any time when such changes are deemed necessary. Where there are other specifications pertaining to non-traditional students, such as Advanced Degree students, Distance Learning students, etc., those specifications will be indicated in writing by the responsible offices for those demographics. However, the policies contained in this Student Handbook should be considered germane to all SEBTS and C@SE demographics.

July 2018
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Welcome from the Dean of Students

On behalf of the Student Life Division, welcome to Southeastern!

We are so very glad that out of all of the places you could have chosen to attend college or seminary, you have come here.

It is my deepest hope and prayer for each of you that while you are here you will fall ever more deeply in love with the Lord and worship him with all of your heart, soul, mind and strength. I am also praying that as an outflow of your love and worship of God that you will flourish personally, develop in your ministry skills, and experience an increasing joy in serving the local church.

Here at Southeastern we strive to make the Gospel of Jesus Christ and his Great Commission central in all we do. By dying on the cross as a sacrifice for our sins and rising again as the conqueror of death, Jesus Christ made it possible for us to become the children of God. That means that all who have been saved from the wrath of God by the grace of God through faith in Jesus Christ are together the family of God. As a family, we have the privilege of joining together to worship and glorify our great God and seek to expand the proper worship of him to the ends of the earth.

At Southeastern, then, we are a “community” of faith. That is, we are a people who are united around a common purpose of worshipping the Lord and maximizing that worship throughout all creation. This is the vision that makes Southeastern more than an institution. We are a movement with a vision, purpose and goal.

Thus, it is with great joy that I welcome you to the Southeastern community. May it be that together we will thrill the Lord with worship in our classrooms, residences, local church involvement, and our relationships with the lost wherever they may be in the world. As Paul reminded the believers in 1 Corinthians 10:31: “Whether then you eat or drink or whatever you do, do all to the glory of God.” Let’s make every aspect of our life together one that thrills our great God!

Please know that my office and staff are eager to serve you in whatever capacity we can. All of us in the Student Life Division are delighted you are here!

Mark D. Liederbach
Vice President of Student Life, Dean of Students
SOUTHEASTERN BAPTIST THEOLOGICAL SEMINARY & THE COLLEGE AT SOUTHEASTERN

History of Southeastern
Southeastern Baptist Theological Seminary (SEBTS) came into existence by a vote of the Southern Baptist Convention in 1950. Student matriculation began in 1951. In 1995, Southeastern Baptist Theological Seminary added an undergraduate division known as Southeastern Baptist Theological College. The name was changed to Southeastern College at Wake Forest by Trustee action in their Spring 2000 meeting. In Spring 2008, the Trustees approved a name change to The College at Southeastern. Through May 2014, Southeastern has awarded 14,787 degrees.

Institutional Statements

Mission
Southeastern Baptist Theological Seminary seeks to glorify the Lord Jesus Christ by equipping students to serve the church and fulfill the Great Commission (Matthew 28:18–20).

Identity
Southeastern Baptist Theological Seminary is an institution of higher learning and a Cooperative Program ministry of the Southern Baptist Convention.

Core Competencies
In order to equip students to serve the church and fulfill the Great Commission, the Southeastern Faculty builds curricula and courses, drawing upon the great tradition of Christian orthodoxy and our Baptist heritage, to develop these five core competencies in Southeastern graduates:

Spiritual Formation
Southeastern graduates demonstrate the knowledge and skills necessary to pursue an authentically Christian way of life, manifested by trust in God, obedience to Christ’s commands, and love of God and neighbor.

Biblical Exposition
Southeastern graduates demonstrate the ability to properly and effectively interpret, apply, and communicate the Scriptures.

Theological Integration
Southeastern graduates demonstrate the ability to understand and apply the doctrines of Christianity to life and ministry.

Ministry Preparation
Southeastern graduates demonstrate the knowledge, skills, and Christian disposition necessary for ministry and leadership in the church and the world.

Critical Thinking & Communication
Southeastern graduates demonstrate the ability to think critically, argue persuasively, and communicate clearly.

These core competencies define the desired learning outcomes for Southeastern students, and thus guide faculty in forming their syllabi, delivering lectures, guiding classroom discussions, and evaluating students.
Confession and Articles of Faith

Southeastern Baptist Theological Seminary affirms the Bible as the authoritative Word of God and operates under the authority of Scripture as a covenant community.

The articles of faith that set forth the doctrinal positions with which the school is identified and which characterize the beliefs and commitments of the faculty are: The Abstract of Principles and the Baptist Faith & Message 2000.

The Abstract of Principles has served as a guiding document since Southeastern’s founding, and in April 2001, Trustees revised the institutional bylaws to include the 2000 revision of the Baptist Faith and Message along with the Abstract Principles as the official articles of Faith of the school. Trustees stated, and the Faculty concurred, that they did not consider the two documents to be in any essential conflict. In May 2001, the existing Faculty voluntarily and publically signed the Baptist Faith and Message in chapel. New faculty members sign both documents at the first convocation following their election.

In addition to the articles of faith, Southeastern further subscribes to documents that clarify beliefs on critical issues of the day. The Chicago Statement on Biblical Inerrancy reflects Southeastern’s commitment to biblical authority. The Danvers Statement addresses the issue of biblical manhood and womanhood.

These statements were affirmed under the leadership of President Paige Patterson and in April 2004, the Trustees voted officially to affirm them, not as additional Articles of Faith to be signed by faculty, but as faculty guidelines, as a testimony to Southeastern’s constituency, and as an additional set of institutional identity statements. Professors believe and teach in accord with these confessional articles of faith and affirmed statements; students are not required to affirm them.

Affiliations

Southern Baptist Convention
The Seminary was voted into existence by the Southern Baptist Convention at its annual session held in Chicago, Illinois, in May 1950, and exists as a Cooperative Program ministry of the SBC.

Accreditations
Association of Theological Schools (ATS):
Southeastern Baptist Theological Seminary is accredited by The Association of Theological Schools in the United States and Canada (10 Summit Park Drive, Pittsburgh, PA 15275-1103; Telephone 412-788-6505) to award masters and doctoral degrees.
Southeastern has been accredited by ATS since 1958.

Southern Association of Colleges and Schools (SACS):
Southeastern Baptist Theological Seminary is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404-679-4501) to award associates, bachelors, masters and doctoral degrees.
Southeastern has been accredited by SACS since 1978.

Board of Trustees
Seminary trustees are elected by the Southern Baptist Convention. Articles I through IV of the Seminary Bylaws address the organization, meetings, officers, and committees of the Board of Trustees.
Cabinet Members

Mr. Ryan Hutchinson  
Executive VP for Operations

Dr. Danny Akin  
President

Dr. Bruce Ashford  
Provost

Dr. Mark Liederbach  
VP for Student Life  
Dean of Students

Dr. Art Rainer  
VP for Institutional Advancement

Dr. Chuck Lawless  
VP for Spiritual Formation & Ministry Centers

Dr. Keith Whitfield  
Dean of Graduate Studies  
& VP for Academic Administration

Dr. Jamie Dew  
Dean of the College at Southeastern
Worship

God has created each of us for the primary purpose of worshipping Him and filling the earth with people who will worship Him in Spirit and in Truth. It is for this reason that we want to emphasize that worship is at the center of campus life. Pre-eminent among these is the Chapel experience.

Chapel

Chapel forms the center of campus life at Southeastern Seminary and College. Each week, students have the opportunity to join for a time of worship in Binkley Chapel from 10:00 a.m. to 11:00 a.m. on Tuesday and Thursday. Occasionally there are special Wednesday services, which are noted on the chapel schedule.

There are several reasons why we so highly encourage chapel attendance. First, students have the opportunity to sit under the preaching and teaching of gifted pastors, evangelists, missionaries, professors, public servants, and fellow students. Second, the chapel hour serves as the central point of gathering for the Southeastern community. Not only do students, staff and faculty have the opportunity to worship together as a community, it is also the place and time where the ideas, events and passions of Southeastern are most clearly communicated. Third, chapel serves as a discipleship tool whereby the seminary leadership seeks to model excellence in the format and content of various forms and styles of corporate worship.

In order to support and facilitate these goals, all administrative offices are closed during chapel services, including the Library and the Ledford Student Center. Students and their families are urged to participate for the purpose of personal and community spiritual growth. All Southeastern worship services are open to members of the surrounding community. For complete Chapel attendance expectations, please refer to the section in this handbook, “Chapel Policy” on page 12.

Center for Great Commission Studies

The Lewis A. Drummond Center for Great Commission Studies (CGCS) is the hub of Great Commission efforts at Southeastern helping develop students and faculty members into Great Commission servants of their local churches. The CGCS serves the Southeastern community in four major areas: academics, research, mobilization, and convention relationships. Additional information about the CGCS can be found online at sebts.edu/cgcs/. You may also visit our blog at cgcs.sebts.edu, and follow us on Facebook (facebook.com/southeastern.center) and Twitter (twitter.com/theCGCS).

Center for Faith & Culture

The L. Russ Bush Center for Faith and Culture seeks to engage culture as salt and light, presenting and defending the Christian faith and demonstrating its implications for all areas of human existence. The Center has a two-fold purpose: (1) to convey graciously and apply effectively the Christian worldview to all areas of culture and to the human condition; (2) to encourage and support the Church in its redemptive work.

The programs, conferences, and events hosted by the Center provide a meaningful venue where vital cultural issues to the Church are discussed and the Christian worldview remains central to the discussion. The Center usually hosts the Carver-Barnes lecture series in the spring semester, the Oxford Study Program in the summer and the Drummond-Bush lecture series in the fall semester. Throughout most semesters the Center also hosts film nights, cultural discussion nights, a mentorship program, a research assistant program, and other events, some of which are designed for the local pastor. Students, local churches and the wider community are always welcomed and encouraged to attend. Additional information about The Center can be found at: www.centerforfaithandculture.com.
STUDENT LIFE

The Student Life Division of SEBTS and C@SE seeks to glorify the Lord Jesus Christ by equipping students to serve the church and fulfill the Great Commission by providing co-curricular and extra-curricular services. The Student Life Division is comprised of four distinct departments: The Dean of Students Office, Student Activities & Discipleship, Student Resources, & Assistant Deans of Students to Men and Women.

While studying the Word of God, we often need help living it (2 Pet 2:12). That is why the Student Life office, in conjunction with the local church, provides particular care services for students who are struggling to fight sin and engage with the common trials of this life. One such service is our Purity Initiative. The purity initiative, along with other one on one care and counsel services we provide, are intended to help propel students flourish in their time at Southeastern and beyond. If you are in need of student care, please contact the Dean of Students office at studentservices@sebts.edu or call 919-761-2306.

Student Life Leadership

• Dr. Mark Liederbach, Vice President of Student Life and Dean of Students
  mliederbach@sebts.edu (919) 761-2306
• Drew Ham, Associate Vice President of Student Life and Assistant Dean of Students for Men
  dham@sebts.edu (919) 761-2305
• Jake Hatfield, Director of C@SE Life
  jhatfield@sebts.edu (919) 761-2802
• Missie Branch, Director of Graduate Life and Assistant Dean of Students for Women
  mbranch@sebts.edu (919) 761-2302
• Brad Holloway, Assistant to the VPSL and DOS
  bholloway@sebts.edu (919) 761-2306

STUDENT ACTIVITIES & DISCIPLESHIP

The Student Activities and Discipleship Department is devoted to a comprehensive activities program which provides opportunities for all members of the Southeastern family. Specific activity areas are designed to promote physical health, social development, and personal growth, as well as fun, community, and fellowship. Announcements of specific events and programs are communicated through various campus social media outlets. Ledford Student Center guidelines can be found in the following pages and its programs are coordinated through the Student Activities & Discipleship Office (919) 761-2305.

Student Activities & Discipleship Leadership Team

• Cody Evans, Ledford Center and Intramural Coordinator
  cevans@sebts.edu (919) 761-2328
• Rebecca Callahan, House System and Discipleship Coordinator
  rpitts@sebts.edu (919) 761-2809
• House System and Discipleship Coordinator
  (919) 761-2410
• Beth McKenzie, Auxiliary Ministries Coordinator
  bmckenzie@sebts.edu (919) 554-0220

STUDENT RESOURCES & FINANCIAL AID

The Student Resources and Financial Aid Office serves to assist students as they investigate different avenues of financial assistance, which can include various aspects of financial aid, employment services, and other means. While there are significant, yet limited, institutional resources available for financial assistance, Southeastern’s
Financial Aid office and the seminary website host detailed information on how to find out more about both internal and external sources of financial aid. Southeastern’s Financial Aid program is based on the understanding that each student is making a concerted effort, along with what could potentially be provided through the Financial Aid office, to be as self-supporting as possible. In any case, Financial Aid is never guaranteed; rather, students are encouraged to apply for as many scholarships for which they are eligible and for which they would like to be considered. Aid is then awarded based on need, merit, specifications of each scholarship, and the availability of funds.

MINISTRY TO WOMEN
Student Life has a number of services to help the women of Southeastern meaningfully connect to the seminary community. Our mission is to cultivate teachable, theological, and missional women who are empowered to seek out and accomplish God’s calling on their lives, to faithfully make disciples, and fulfill the Great Commission. It is our passion to see every woman affiliated with Southeastern coming together united by our common goals and celebrated because of our beautiful diversity. Throughout the year, we host different kinds of events to cultivate biblical community and foster mentor/mentee relationships. For more information, please visit www.womenaroundse.ssbts.edu or email us at womenaroundse@sebts.edu.

For information regarding these services please contact the Dean of Students Office at 919-761-2306 or studentservices@sebts.edu or visit https://www.sebts.edu/community-life/Student%20Life/womenslife.aspx or http://womenslife.sebts.edu/.

CAMPUS SECURITY
Southeastern’s security officers are on duty 24 hours a day. Security officers make rounds of campus buildings and housing. The seminary also has an excellent relationship with the Wake Forest Police Department, which regularly patrols seminary property. Although night watchmen are employed to maintain security, precautions should be taken to prevent losses from cars, rooms, and apartments. Comprehensive insurance on automobiles and personal property is recommended. Local insurance agents can handle any questions concerning renter's insurance or automobile insurance. In case of theft, contact the Wake Forest Police Department at (919) 554-6150 and Southeastern Security at (919) 291-1903. In case of an emergency, dial 911. However, Campus Security will respond to needs such as safety, lock-out, maintenance, etc. Campus Security may be contacted anytime at (919) 291-1903 or you may contact them through email at campussecurity@sebts.edu.

Emergency Messages & Alerts
Emergency Messages may be transmitted to students by way of Campus Security, at (919) 761-2206. An emergency is defined as death of a family member, accident involving a family member, or a crisis situation requiring immediate attention. An effort to contact the needed person will be made only if that person can be located by class schedule or other efforts.

Nixle SEBTS Alerts
Campus Security is encouraging all students, faculty, and staff to sign up for Nixle, which is SEBTS’ alert and announcement system. Log-in to CampusNet and look for the “SEBTS Alerts/Announcements” tab under “Security.” You can sign up for email delivery or text messages or both.

PARKING AND TRAFFIC REGULATIONS
Southeastern’s parking system is designed to provide as many students as possible with adequate parking for attending classes and using the buildings. Color coded signs are posted at every parking area to help facilitate the
parking demand and students should park only in proper areas to avoid parking tickets. Visitors are welcomed on campus and are asked to respect the parking regulations.

Automobile Registration

1.) All vehicles parked on Southeastern’s property must be registered and have current decals properly displayed on the rearview mirror. Registration of a vehicle is valid through each academic year. Each summer, a new permit may be purchased through the Rydin Parking Express System used by Campus Security.
2.) It is important to keep all information on all vehicles current once they are registered. Any vehicles obtained while enrolled as a student will need to be registered. Students must update and register vehicles using the on-line parking system.
3.) Upon graduation, all decals must be returned to the Director of Campus Security Office.
4.) Lost, broken, or illegible decals may be replaced at the Campus Security Office at no cost.

Violations

The following violations may result in a fine:

1.) Parking in driveways, loading zones, “Visitor” spaces, areas marked “no parking,” outside designated parking areas, areas where no parking spot or stop blocks are present, taking up more than one space, blocking the dumpsters, or obstructing movement of traffic.
2.) Driving and/or parking on lawns, grassy areas, flower beds, or sidewalks. No driving in the gated area of the campus is permitted without permission from the Director of Campus Security or the Director of Facilities.
3.) Failure to have a valid decal properly displayed on rearview mirror.
4.) Parking in areas designated for other colors besides the one for which your vehicle is registered.
5.) Parking in any of the spaces along the circle drive of Stealey Hall.

Fines & Enforcement

Parking in designated areas is enforced during regular business hours which are from 7:00 a.m. to 6:00 p.m., Monday through Friday, and on special days such as Graduation. The spaces marked for the President’s Office, Handicapped parking, the Broyhill lot, the Stephens-Mackie lot, the Lolley lot, and the Bostwick lot are enforced 24 hours a day, including weekends.

Parking violations will be issued by Security personnel and will be assessed as follows:

1.) Parking in a “President’s Office” or “Handicapped” space: $75 ($25 added for each additional violation).
   Parking on Stealey Drive, grass, flowers, or sidewalks: $50 ($15 added for each additional violation).
2.) All other parking violations: $20 ($5 added for each additional violation).

All vehicles parked on campus must be in good working condition and have proper state license plates. Any vehicle not meeting these standards which is left on seminary property for longer than seven days may be towed. All expenses such as verification of registration and towing expenses will be at the owner’s expense. The Director of Campus Security maintains the discretionary right to lessen or waive any of the above violations upon hearing an appeal.

Parking Assignments

All students are expected to park in their designated parking areas. Color-coded signs are located at the entrance to all parking areas for your convenience. These areas are color-coded as follows (see also color-coded map on back side of page):

1.) **Green:** Gravel parking lot across the street from Stephens-Mackie and the designated parking area around Patterson Hall.
2.) **Purple:** Gravel parking lot at Stadium Drive and Rock Springs Road across from the high school.
3.) **Red**: Lolley residents—Paved parking lot adjacent to Lolley and the small paved lot across the street from Lolley.

4.) **Silver**: Bostwick residents—Paved parking lot to the north of the Ledford Student Center, across the street from Bostwick.

No student parking is allowed in the black, blue, orange, or yellow faculty/staff areas. Vehicle changes or parking questions may be sent to mlawson@sebts.edu. Any additional information can be found at www.sebts.edu under Campus Net.

**Firearms & Weapons Policy**

A. Under N.C. Law G.S. 14-269.2(d) possessing a BB gun, air rifle, air pistol, Taser, Bowie knife, sling shot, switch blade knife, dagger, or fireworks on a school campus (this includes campus housing and parking areas) is a Class 1 Misdemeanor.

B. Under N.C. Law G.S. 14-269.2(b) possessing a gun, rifle, pistol, or other firearms of any kind on a school campus (including campus housing and parking areas) is a Class 1 Felony.

C. In addition to these standards, SEBTS specifically prohibits the possession on school campus (including campus housing and parking areas) bow and arrow, compound bows, and paintball guns (markers) of any kind.

D. This policy pertains to all members of the SEBTS community (administration, staff, faculty, student body, maintenance crews, etc) at all times with the exception of those who are given explicit permission as part of the official SEBTS campus security department.

E. Under N.C. Law G.S. 14-269.2(k) Schools, Public or Private, All Levels Including Universities. The provisions of this section shall not apply to a person who has a concealed handgun permit that is valid under Article 54B of this Chapter, or who is exempt from obtaining a permit pursuant to that Article, who has a handgun in a closed compartment or container within the person's locked vehicle or in a locked container securely affixed to the person's vehicle. A person may unlock the vehicle to enter or exit the vehicle provided the firearm remains in the closed compartment at all times and the vehicle is locked immediately following the entrance or exit.

Any violation(s) of these policies and/or laws will be met with immediate and appropriate action from institutional, city, and/or state officials. In addition, it is the policy of the institution that if any member of the faculty, staff, or student body becomes aware of a violation of the firearms and weapons policies listed above, he or she has a duty to report the violation to a school official.

**DISABILITY SERVICES**

Southeastern Baptist Theological Seminary does not discriminate as it pertains to students with disabilities, and the Dean of Students, Associate Vice President of Student Life and the Assistant to the Dean of Students collaborate and make every effort to aid the students as the institution is able. SEBTS abides by the Rehabilitation Act of 1973 and provides services and accommodations to students with disability as the Seminary is able. In accordance with the desire to best serve students with disabilities, Southeastern Baptist Theological Seminary offers the following procedure to provide the best service within SEBTS’ means:

1) Students with disabilities are free to, at their own capacity and responsibility, contact the Dean of Students office in order to receive education and instruction on the procedure for requesting IEP/disability accommodations.

2) At this point the student will need to provide documentation of their IEP and/or disability. These documents will be filed and stored in the Office of the Dean of Students for reference in future matters regarding the student’s accommodations.
3) An official letter will be provided to the student authorizing professors to provide accommodations to the student at their own discretion. It is the student’s responsibility to provide this letter to his or her professors at the beginning of each semester. The student should not request accommodations from the professor without first contacting the Office of Disability Services.

4) The Professor will then contact the Office of the Dean of Students to verify the student’s IEP records and receive recommendation on how to best accommodate the student.

5) The professor will then choose how to proceed with accommodating the student’s under his or her own discretion. The professor maintains the rights to choose if he or she will proceed according to the recommendations, and is not required to follow the recommendation given by the Office of Disability Services.

**Personal Assistance and the use of Personal Care Attendants (PCA)**

SEBTS recognizes that the use of Personal Care Attendants (PCAs) may be an integral part of some students’ abilities to participate in the Southeastern experience. SEBTS does not provide PCA services and is not responsible or liable for any consequences resulting from a student’s association with a PCA.

While SEBTS can provide no personal care attendant (PCA) services, a student is free to hire their own PCA and we will work to accommodate them. In some cases, a liaison may be appointed by the Dean of Students or Associate Vice President of Student Life on a short term provisional basis to help accommodate a student with certain types of disabilities as they transition into their SEBTS experience. Any student needing a PCA may obtain an accommodation letter to present to faculty that the student will be accompanied by a PCA in the classroom and for all classroom related activities.

A student needing a PCA is encouraged to seek appropriate personal care independently. For classroom and general campus assistance, some students will find it beneficial to recruit and hire other students. For more involved personal care needs, students can make arrangements through agencies or private contacts. Furthermore, the student is responsible for:

- notifying the Student Life Office about his/her need to have a PCA in the classroom
- notifying SEBTS Housing office about his/her need to have a PCA living in university housing
- hiring, managing, paying, and firing, if necessary, the PCA

All PCAs are expected to follow all applicable SEBTS policies, regulations, rules, and procedures. If a PCA fails to abide by such policies, regulations, rules, and procedures and/or causes a fundamental alteration in services, programs, or activities, then the Dean of Students office may make a determination that the PCA will not be allowed to accompany the student with a disability in the classroom and/or other sites. If a PCA who resides in SEBTS housing fails to abide by the policies, regulations, rules, and procedures relating to SEBTS housing, the SEBTS Housing Office may make a determination that the PCA will not be allowed to live with the student in SEBTS housing. It is the student’s responsibility to secure the services of another PCA in the event a PCA becomes unable to perform services for a student.

In the event of a dispute about an accommodation relating to the use of a PCA, the complaining student should appeal to the Dean of Students office.

**OTHER SERVICES**

**Counseling Services**

Students desiring to seek counseling may contact the Dean of Students Office for referral or direction to Southeastern’s counseling professors or directors, who either conduct counseling sessions personally or recommend other counseling services. For more information regarding counseling services, please call the Dean of Students Office at (919) 761-2306, email studentservices@sebts.edu, or refer to the Directory in the back of this handbook for direct contact information.
Health Center
Southeastern offers an on-campus Health Center directed by a physician for students, faculty, and staff, as well as their families. Students in good standing with the institution and their families may use the Health Center’s general services without cost during regular office hours. Students may purchase general medicine, vaccines, and blood tests as prescribed by the campus physician. Insurance will be filed if applicable, but students without insurance are also accepted. Walk-ins are welcome, but the wait time is significantly decreased if students call ahead. Additionally, the Health Center offers other wellness services (for a minimal cost), such as dietary services, cholesterol and blood pressure screening, and foreign travel consultations and immunizations for mission trips. The Health Center also offers massage therapy and chiropractic services. For these types of services, please call in advance to set an appointment.

The Health Center is located within walking distance from campus on Rock Springs Road across from Wake Forest High School. If you have any questions about its services or desire to set an appointment, please call the number below.

Hours: Tues 1:00pm-5:00pm  |  Thurs 8:00am-12:00pm
Closed during school breaks unless otherwise noted
Phone: (919) 569-0003

Massage therapy services include 30 minute or 60 minute custom massages. To make an appointment, email mightyoakmassage@gmail.com or call 919-741-8736. Make sure to specify that you are associated with SEBTS when booking your appointment.

Hours: Mon 9:00am-11:15am  |  Tues 9:00am-11:15am  |  Thurs 9:00am-11:15am

Chiropractic Services are offered to all faculty, staff and students plus immediate family members. To schedule an appointment go to www.drmcmillon.appointy.com (for assistance contact drmcmillon@phwrdu.com).

Hours: Tues 11:00am-2:00pm  |  Fri 4:00pm-6:00pm

The Share Shop
The Auxiliary Ministry is a free ministry sponsored by the SEBTS Student Activities and Discipleship Office, consisted of The Share Shop. This ministry strives to carry out the Seminary's Mission Statement "Southeastern Baptist Theological Seminary seeks to glorify the Lord Jesus Christ by equipping students to serve the church and fulfill the Great Commission," by processing donations from the Wake Forest community and offering them as a free resource to SEBTS students, faculty, and their dependents. These resources serve two purposes: They fulfill vital family/household needs and they supplement non-vital necessities. At the Share Shop, clothing is plentiful and ranges from casual to dressy with sizes from newborn to adult. Other items available include books, kitchen appliances, office supplies, children's toys, and household items. (Note: We do not accept furniture, large appliances, items that have holes, stains, or are worn out, or broken toys/household items)

The Auxiliary Ministries is located at 100/102 Hipps Drive (across Stadium Drive from campus and behind the Health Center/adjacent to Wake Forest High School).

<table>
<thead>
<tr>
<th>Shopping Hours:</th>
<th>Donation Hours:</th>
<th>Volunteer Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tues 5:00pm-8:00pm</td>
<td>Mon 10:00am-12:00pm</td>
<td>Mon/Wed 10:00am-1:00pm</td>
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<tr>
<td>Sat 10:00am-1:00pm</td>
<td>Tues 5:00pm-8:00pm</td>
<td>Tues 5:00pm-8:00pm</td>
</tr>
<tr>
<td>(Unless the Seminary is closed)</td>
<td>Sat 10:00am-1:00pm</td>
<td>Sat 10:00am-2:00pm</td>
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</tbody>
</table>

A current SEBTS ID must be presented each time you shop. Shoppers are required to volunteer a minimum of 4 hours per semester, January to June and July to December. Volunteers make these ministries possible in the spirit of Phil. 2:4, “Let each of you look out not only for his own interests, but also for the interests of others.” For
additional information, please contact the Share Shop at (919)761-2149 or the Student Activities and Discipleship Office at (919)761-2305.

CHAPEL POLICIES

Our chapel philosophy is that worship is at the heart of God’s design for His children; chapel is at the heart of campus life at Southeastern. It is a time when college and seminary students, faculty, and staff come together for corporate worship of our great God and Savior.

Chapel services are held on Tuesdays and Thursdays at 10:00 a.m. Occasionally, there are Wednesday chapel services as well. Chapel is an important component of spiritual life and discipline. Faithful attendance, even on those days when we might not be inclined to come, builds a wise Christian habit that will honor God and strengthen our walk with Christ. The goal of Southeastern’s administration is to foster a spirit of worship and instruction through prayer, Scripture reading, singing, and faithful exposition of the Bible. All students are expected to attend chapel in accordance with chapel polices as stated in the Student Handbook and of which were willfully agreed to in the signing of the Southeastern Covenant.

Who is required to attend?

1.) Undergraduate students (including Distance Learning students):
   - 6 total semesters of enrollment
2.) Graduate students (including Distance Learning students):
   - 4 total semesters of enrollment
   - (two semesters for seminary students who have already graduated from C@SE)

Who is exempt from chapel requirements?

1.) Advanced degree students (ThM, DMin, EdD, and PhD)
2.) Certificate students
3.) Biblical Women’s Institute students
4.) Associate of Arts students
5.) High school students
6.) Non-degree seeking, credit only, students

What is an ideal level of participation in chapel each semester?

While full chapel attendance is required for our students, we recognize that circumstances and situations beyond our control can occasionally preclude full attendance. Thus, the following guidelines should work as a standard that demonstrates a student’s attempt to fulfill the spirit of the requirement and honor both the Lord and the Covenant that each student enters when he or she attends either the College at Southeastern or Southeastern Baptist Theological Seminary.

Attendance Requirements

Attending in person/via livestream—20 Chapels per semester:
On-campus students are expected to attend chapel in person. If you are an on-campus student with extenuating circumstances, you may set up an appointment with the Dean of Students or another Student Life Division Official to request permission to listen to chapel messages online. You may do this through the Dean of Students Office (919-761-2306, studentservices@sebts.edu).

Listening online to recorded Chapels—25 Chapels per semester:
This expectation applies to Distance Learning and Commuting Students, if applicable (note: Commuting Students must first secure permission from the Dean of Students or a Student Life Official). The additional five chapels required for listening online serves as a function of having to make the total time equal to that of those who attend...
the full hour of chapels on campus. The online chapel downloads are less time (usually anywhere from 25–45 minutes); as such, more of them are needed to make the chapel requirements equal.

Our desire is for as many students to gather, as much as possible, for corporate worship. Therefore, we ask that you make every attempt to order your schedule in a way to adhere to the requirement in person. If your schedule throughout your time as a student does not allow for in-person attendance, you do have the option to listen to chapel services online. However, unless you are considered a Distance Learning student, you must secure permission to listen to chapels online from the Dean of Students or a Student Life Division Official. You may secure an appointment to discuss this through the Dean of Students Office (919-761-2306, studentservices@sebts.edu).

Listening Online

1.) Go to www.sebts.edu.
2.) Under the Resources tab, click “Chapel.”
3.) Click the link “Click here” to stream live chapel messages, OR
4.) Click the link “Click here” to watch or listen to past messages.
5.) Click on the desired chapel—Push Play!

Questions?
What if I have chapel attendance-related questions? Please contact the Dean of Students Office.

Dean of Students Office
Ste 117, Ledford Student Center
(919) 761-2306
studentservices@sebts.edu

Sexual Harassment Policy:

Southeastern is committed to providing an environment that is free of discrimination, harassment or hostility in both work and educational environments. In keeping with the commitment to train and equip students to glorify God while serving the local church and fulfill the Great Commission, Southeastern maintains a strict policy prohibiting any form of sexual harassment.

Sexual Harassment Defined

SEBTS and C@SE defines sexual harassment as any unwelcome sexual advancement creating a hostile or offensive environment: this involves not only physical advancement and demands for sexual favors, but any behavior that is sexual in nature that create a hostile or offensive environment.

Sexual Harassment Encompasses:

• Physical assaults such as rape, molestation, attempts to commit these assaults, and intentional physical conduct of sexual orientation (i.e. tickling, hugging, touching the body, brushing up against, etc.)
• Continued unwelcome offensive behavior such as sexual flirtations, advances, proposals, and comments (i.e. whistling, leering/ogling, lewd gestures/remarks, noises, suggestive language, innuendoes, sexual jokes, comments about a person's body/appearance/sexuality/sexual experience, etc.)
• Displaying or distributing any written or graphic material (i.e. posters, art work, calendars, cartoons, literature, etc.) that is sexually suggestive, demeaning, and/or pornographic.
• Preferential treatment to an individual for submitting to conduct of a sexual orientation, including soliciting or attempting to solicit any individual to engage in sexual activity for a reward.
• Threats and demands to submit to sexual requests as a requirement to keep up their employment or academic status and/or offers job benefits/opportunities in return for sexual favors (i.e. assignment, compensation, advancement, career development, reward, etc.).

In no way should the above listed examples be considered all-inclusive, but they are intended to provide guidance as to what might constitute harassment.

**Policy Enforcement**

If any student believes he/she is being, or has been, harassed in any way, or has observed harassment in any way, he/she must report the facts of the incident or incidents to the Dean of Students. If the incident is associated with campus employment, his/her supervisor should also be contacted immediately, without fear of reprisal. If the supervisor is the person responsible for the harassment, the student employee should report to the next supervisor in the reporting chain. In addition to supervisors, complaints and concerns may also be reported to the Director of Human Resources.

Southeastern will work to uphold confidentiality and protect the victims. Every complaint will be taken seriously, investigated promptly and held highly confidential. Southeastern will take affirmative steps to ensure that such behavior is not allowed or tolerated. Offending parties will be disciplined up to and including dismissal from class and/or expulsion.

In the event that the incident is criminal in nature, the victim should call the Department of Campus Security immediately. The Department of Campus Security will ensure that the victim is safe, and will advocate that the victim of sexual assault reports the incident in a timely manner. See Appendix B for fuller guidelines for responding to sexual assault incidents.

Any persons involved in a sexual harassment incident in need of counseling should contact the Counseling Office within the Dean of Students office. Intake Forms are available online at: http://www.aroundsoutheastern.com/index.php/resources/counseling-center/

**Retaliation Policy**

Southeastern and state/federal law prohibits retaliation by the accused individual or any third-party that is made against the individual who is reporting an incident. Anyone found to have violated this policy will be subject to disciplinary action.

**HAZING – POLICY & PROCEDURES**

The College at Southeastern recognizes the importance and value of activities that acculturate students into the House System. New member education and bonding activities should have a purpose and should support the dignity and development of the individual, be consistent with the student organization’s values and mission, and uphold the values of The College at Southeastern as a whole. Activities that do not meet this definition are considered hazing.

**Hazing Defined**

Hazing is any conduct that subjects another person to humiliation, degradation, abuse, intimidation, harassment, or endangerment of mental or physical health or safety as a condition of association with a group, regardless of the person’s willingness to participate. Acts of hazing by Houses, individuals, or alumni are prohibited. Apathy or acquiescence in the presence of hazing are not neutral acts but violations of the hazing policy.

**Accountability**

Hazing is prohibited and any student failing to comply with this policy may be subject to action through the Dean of Students. Any student, House, or student group found to be involved in hazing activity may face conduct action and
be subject to sanctions including but not limited to warning, educational workshops, service, probation, revocation or denial of recognition or registration for a student group or organization, suspension or dismissal/removal from The College at Southeastern. Individuals who participate in acts of hazing are personally accountable under the Standards of Conduct as outlined in the Student Handbook and the hazing policy, regardless of the outcome of any related case brought against a student group or organization.

Examples of Hazing
The standard of conduct at The College of Southeastern prohibits many activities that may be associated with hazing, such as illegal alcohol use and abuse, vandalism, theft, verbal or physical abuse or threat of harm, sexual harassment, and other forms of harassment. In addition to those activities and conduct expressly prohibited, examples of prohibited individual/group activities that may constitute hazing include but are not limited to the following:

- Any activities that interfere with academics
- A new member activity in which active members do not participate. In any given activity, there should be both new and returning members participating in the same manner (i.e. not watching new members clean, dance, etc.)
- Activities or conditions that deprive individuals of basic needs including but not limited to sleep, food, water, use of bathroom facilities, and contact with family and friends.
- Any form of questioning under pressure or in an uncomfortable position. Ergo a new member should not be verbally abused after missing a question.
- Mandatory workouts - while working out may be "healthy," there are risks associated with making someone work out. If someone is injured, the group will be liable. This does not apply to formal athletic team activities for skill and performance development and improvement
- Mandatory silence periods
- Requiring new members to perform personal service to active members such as carrying books, running errands, performing clean-up duties, etc.
- Encouraging the use of alcohol or other drugs, including the use of alcohol in drinking games or contests
- Forced consumption of alcohol or other substances
- Engaging in or simulating sexual acts
- Threatening or causing physical restraint
- Throwing substances or objects at individuals
- Blindfolding, paddling, nudity, shaving, tattooing, piercing or branding
- Stealing of any kind; theft or misuse of property belonging to others

Passive participation in hazing may include:

- Witnessing hazing taking place as a group member, affiliate or guest
- Participating in or being present in person or via technology in discussions where hazing is planned

SEMINARY DUTIES, STUDENT PRIVILEGES & RESPONSIBILITIES

1.) Southeastern has the duty to offer equitable and consistent academic policies, and students have the privilege to be enrolled in classes and responsibility to meet all academic requirements as specified by Southeastern’s policies and professors (refer also to the section on Academic Policies in Southeastern’s Academic Catalog).
2.) Southeastern has the duty to prepare students for Christian ministry in a campus environment that is free from gender or racial bias and free from sexual harassment. Students have the privilege to live in this community and responsibility to treat other students and Southeastern’s staff with a respect and Christian courtesy that brings honor to the Lord as well as His image bearers.

3.) Southeastern has the duty to set and maintain behavioral standards among students and staff that encourage God’s glory, provide a vibrant witness to the surrounding community, and which are also consistent with the best elements of Christian Ethics as understood by Southern Baptist Convention churches and articulated in The articles of faith that set forth the doctrinal positions with which the school is identified and which characterize the beliefs and commitments of the faculty: The Abstract of Principles and the Baptist Faith & Message 2000.

4.) Students have the responsibility to both abide by Southeastern’s behavioral standards as set in the school covenant and maintain active membership in a local church.

5.) Southeastern has the duty to allow students to hold different theological positions than those expressed in Southeastern’s confessional documents. Students have the privilege to learn and study all aspects of these theological positions and they also have the responsibility to express personal convictions courteously, respectfully, and in accord with class decorum established by each professor.

6.) Southeastern has the duty to provide students with the opportunity to participate in appropriate student groups, and students have the privilege to participate in these various groups as well as have the responsibility to follow the rules and honor the stated purposes of the student groups.

7.) Southeastern has the duty to allow students to apply for financial aid and student housing. Receiving financial aid and living in the student housing offered by Southeastern is a privilege. If aid or housing is granted, students have the responsibility to abide by the terms of the financial aid and the term of the housing lease.

8.) Southeastern has the duty to apply the institution’s financial policies equitably, and students have the responsibility to pay all applicable bills and fees when they are due.

9.) Southeastern has the duty to make the institution’s principles, policies, and procedures that are relevant to student life, explicit and readily available to appropriate persons. Students have the responsibility to abide by Southeastern’s policies and procedures.

10.) Southeastern has the duty to allow students to express disagreement with Southeastern’s policies and the application of those policies through established channels. Student complaints may be registered in the Dean of Students Office. Students have the responsibility to accept and abide by Southeastern’s decisions regarding student complaints.

11.) Southeastern has the duty to provide reasonable safety assurances and protocols for students while they are on campus and in the classroom. Southeastern does have in place a Disaster Relief Emergency Response Plan specified in the Employee Handbook which can be made available for overview with appropriate permission given by the Dean of Student’s office.

12.) Southeastern faculty and staff have the duty to demonstrate appropriate levels of confidentiality with students and each other, but this duty does not prohibit them from contacting the administration when the Southeastern covenant is breached. Students also have the responsibility to alert the administration of covenant breaches for themselves and others.

**Student Privacy**

Under law, SEBTS abides by all of the requirements of the Family Educational Rights and Privacy Act (FERPA). We are committed to protecting the privacy of a student’s educational record regardless of delivery method. The Registrar is the point of contact for all FERPA related issues, and all employees are informed and trained of their responsibilities of unauthorized release of confidential records or information. Because an online environment
creates a record of student activity, it is subject to FERPA privacy rights, unlike verbal exchanges in a physical classroom. A copy of FERPA can be found at http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html?src=rn.

Identity Verification in Distance Learning Courses
The identity verification process for online courses protects student’s privacy through the use of a secure portal, with a secure login and student-selected password.

Faculty Responsibility
Faculty and staff understand and carry out a commitment to confidentiality, integrity, and security to protect the privacy of students who participate in distance learning activities. Students’ records are kept private by the instructor, except in cases where academic staff or administration accesses the course, with legitimate educational interest under FERPA guidelines.

In order to maintain course security and protect student privacy, faculty do not access or attempt to access another employee’s or student’s account without authorization as described in the SEBTS Technology Acceptable Use Policy and the Faculty Handbook.

Student Responsibility
In order to maintain confidentiality, Moodle login passwords are generated by the student and any password reset is completed through secure means. It is the student’s responsibility to keep their password confidential. See the SEBTS Technology Acceptable Use Policy. (See Appendix A)

Only work submitted to open forums, like discussion boards, can be accessed by other students; other assignments, grades and correspondence are not viewable by other students.

Intellectual Property Rights
Southeastern recognizes the right of personal ownership of intellectual property. If a student has produced personal materials worthy of publication, the institution would encourage the student to seek publication. However, let it be known that the use of those materials in the context of the life of the school, whether in the classroom, chapel, or in other locations or formats will not financially obligate the seminary in any way. The seminary will not pay royalties to any student for the use of their intellectual property in the context of the life of the school.

If the case arises where such student work is being sold by the seminary to individuals or entities outside the life of the seminary, a written agreement will be negotiated with the student. Students may enter into an agreement with the seminary to take on a special assignment, course or project. Such agreements may provide compensation and may establish other conditions on a case-by-case basis. Such agreements would supersede the policy stated above if any conflict were to arise.

Student Discipline
Scripture tells us plainly that in whatever we do, whether we eat or drink or in our words or deeds we are to do all things for the glory of God (I Corinthians 10:31, Colossians 3:17). In addition, Scripture also indicates that our conduct is supposed to serve as a witness to gospel of Jesus Christ. Thus, it is our desire to live before God and society as a community whose conduct and reputation serves as a witness to the glory of God in all we do.

Keeping to our central purpose and mission in mind (to glorify the Lord Jesus Christ by equipping students to serve the church and fulfill the Great Commission), those who are a part of the Southeastern community are expected to adhere to the behavioral standards that we believe would thrill the heart of God and which have been established by the institution. This purpose assumes that each of us is continuing to strive for a lifestyle that honors and glorifies God in all we do. Such a lifestyle of worship takes discipline and maturity in order that each of us might obey the words of Jesus “to obey all that I have commanded you”. It is our hope that each member of the
Southeastern community will experience consistent growth in Christ-likeness and aggressively pursue conformity to Christ in all aspects of our character. The reality is, however, that all of us are sinners, and at times the manner in which we stray requires intervention from the institution’s leadership.

As is the case with church discipline, the confrontation and correction of a student is always initiated **for the purpose of restoring that individual to a proper relationship with the Lord** as well as a disposition of respect for the institution (The College at Southeastern or Southeastern Baptist Theological Seminary) with whom he or she has covenanted as a student. These policies, concerning virtue, character and behavior, apply to all students during and between semesters (summer, fall, Christmas, and spring breaks as well as any semester a student may decide not to take classes but remain enrolled as a student).

**Behavior Subject to Discipline**

Disciplinary action may result whenever students are involved in the violation of the personal or property rights of others or in behavior which is not acceptable in the Southeastern community. The following are examples of unacceptable conduct in the Southeastern community and are subject to disciplinary action but are not necessarily exhaustive:

1.) Academic misconduct such as plagiarism, cheating, or making false representation.
2.) Any consumption of alcoholic beverages while enrolled as a student at Southeastern, which includes the regular semesters, fall, winter, spring and summer breaks (even if not enrolled in classes for a semester), any consumption or possession of alcoholic beverages on campus or in campus housing, or any use or possession of illegal drugs or controlled substances, or flagrant misuse of prescription drugs. For further questions concerning this policy, please inquire with the Dean of Students Office.
3.) Possession of firearms and/or other weapons on campus property or housing facilities (please refer to section, “Firearms & Weapons Policy”).
4.) Neglect of personal financial obligations.
5.) Giving false information or altering records.
6.) Theft, intentional abuse, or destruction of personal or Southeastern property.
7.) Neglect, disregard, or breach of established seminary/college policies which govern the use of any seminary/college property or facilities.
8.) Behavior (verbal, physical, emotional) which is demeaning, harassing, intimidating, controlling, manipulative or abusive of another person; and behavior that is profane or vulgar. This includes any behavior that a professor deems disruptive to the learning environment. The professor does have discretion to determine if an immediate action may be necessary, and in addition, every reasonable effort will be made to follow appropriate emergency response procedures.
9.) Disrespect or abuse directed toward any faculty member, school administrator, or staff person.
10.) The use of tobacco, marijuana and/or marijuana related products (i.e. this would include but not be limited to substances like spice).
11.) Vapor Cigarettes – while we recognize there is a difference between tobacco products and e cigarettes (including "vapes"), for a number of reasons, we discourage the use of e cigarettes of all types – especially when employed for recreational uses. The choice to use e cigarettes and "vapes" recreationally we believe moves against the wisdom of Scripture to not harm the body (by encouraging a nicotine addiction) as well as demonstrating neighbor love for those who may not appreciate the proximity of "nicotine vapors" or the association with the appearance of smoking. For these reasons (and others) the use of these products on our campus (housing, dorms, classrooms, all building, campus grounds, etc.) or while traveling with SEBTS mission trips or events is prohibited.
12.) Sexual misconduct, which violates the image of God and the sanctity of the marriage covenant. Unacceptable violations of sexual purity include harassment or assault, homosexual or premarital sexual
activity, the use of pornography, and marital infidelity (refer to section, “Commitment to Purity” for further explanation).

13.) True ministers of the gospel must set the standard by modeling biblical marriage. Any active student experiencing a separation or divorce must notify the Dean of Students and withdraw from classes for a minimum period of one academic year for the purposes of giving focused attention to the restoration and healing of the marriage relationship. The express and intended purpose of this period of withdrawal from course work is focused efforts of restoration. The student (or students) in question will need to set up an appointment to discuss the situation further with the Dean of Students so that each case can be considered on a case by case basis and an appropriate plan can be put in place to consider when it might be appropriate to resume taking classes. Cases that may involve spousal abuse will be given special attention and consideration.

14.) Students and their families are expected to dress in modest attire. The seminary’s position is that immodest clothing damages one’s Christian testimony, so clothes such as “short-skirts,” shorts, and tank tops are discouraged. Hats, caps, and short shorts are not allowed in class or in chapel (refer to section, “Commitment to Purity,” for further explanation regarding attire).

15.) Students and their families are expected to regularly attend a local church. While not wanting to specify in detail how any particular family participates in their local congregation, a good rule of thumb would be attending both the corporate worship and some form of small group (Sunday school, etc.) 9 out of every 10 weeks, if not more. Students receiving the Southern Baptist student-discount are required to be a member of a Southern Baptist church and be in regular attendance.

Commitment to Purity:

Southeastern is committed to an approach to sexuality and moral purity that is reflective of God’s creative purposes for all things to glorify Himself and which He clarified for our proper worship by Scripture. In keeping with this, we understand and affirm that “Man is the special creation of God, made in His own image. He created them male and female as the crowning work of His creation. The gift of gender is thus part of the goodness of God’s creation” (BF&M 2000, III). God’s design for human beings in creation is two distinct and complementary sexes, male and female. There are, therefore, two – and only two - distinct genders directly corresponding to the two distinct biological, genetic/chromosomal sexes: male and female. Further, “Marriage is the uniting of one man and one woman in covenant commitment for a lifetime. It is God’s unique gift to reveal the union between Christ and His church and to provide for the man and the woman in marriage the framework for intimate companionship, the channel of sexual expression according to biblical standards, and the means for procreation of the human race” (BF&M 2000, XVIII).

Based on these affirmations, we believe that premarital sex, extramarital sex, and homosexual acts violate clear biblical teaching on sexual purity (Genesis 1:26-28; Genesis 2:15-25; Rom. 1:26–27; 1 Cor. 6:18–20; Gal. 5:19–21; Eph. 5:3; Col. 3:5–6). Therefore, behavior that is inconsistent with these Biblical standards is contrary to the values of our covenant community and is prohibited even when consensual.

Sexual intercourse and many of the intimate acts leading up to it are reserved exclusively for the context of a biblically defined marriage between one man and one woman (Gen. 2:21–23; Matt. 19:4–6). Sexual activities outside of this context, including sexual intercourse, oral sex, and other intimate forms of touching genitalia, are prohibited outside of the marriage covenant between a man and woman as they are defined both by the created order and manifested genetically and through one’s biological birth sex (BF&M 2000, III, BF&M 2000, XVIII).

Consistent with our desire to teach and model a biblical approach to sex, Southeastern prohibits same-sex dating behaviors and public advocacy for the idea that sex outside of a biblically defined marriage is morally acceptable.
We seek to help students who face all types of sexual temptation, encouraging single students to live chaste, celibate lives, and encouraging married students to be faithful to their marriage and to their spouse. Southeastern provides the following standards to be used as guiding principles to help shepherd students in relation to moral purity and in glorifying God:

- Public displays of affection should be limited to holding hands, a brief embrace, or a brief kiss.
- Students in romantic relationships should avoid spending extended time in a private place or location where there is not a healthy level of accountability, such as off-campus apartments or bedrooms (refer to the housing policy for visiting hours).
- Students should not share the same bed.
- Students should not spend the night in an off-campus apartment, hotel room, bedroom, etc., with the opposite sex, regardless of the number of students involved.

It is our express goal that each student that attends SEBTS and C@SE will continually progress toward holiness in all areas of life including those related to sex and sexual expression. And student attending Southeastern is expected to seek sanctification in all areas and it is our desire to assist where appropriate. In keeping with our mission, it is also important for students to recognize the serious nature of God’s design and desire for holiness in these vital areas of human life. Thus, students must recognize that violations of the above guidelines may result in dismissal.

Sexual Impropriety
Sexual impropriety includes (but is not limited to) participation in or appearance of engaging in premarital sex, extramarital sex, homosexual activities, or cohabitation on or off campus. Students are expected to be aware of, and abide by, the visiting hour stipulations in their Residence Life and housing contracts. Students living in off-campus housing are expected to represent Christ and our covenant community in a manner that does not leave a hint of sexual impropriety (Eph. 5:3). Students should not live with or stay overnight in an apartment, or in a hotel room, with a non-related peer of the opposite gender, even if the relationship is not sexual. The promotion, advocacy, defense or ongoing practice of a homosexual, transgender, or transsexual lifestyle (including same-sex, transgender, transsexual dating behaviors) is also contrary to our community values.

Pornography
Viewing, possession, purchase, or distribution of any pornographic materials in any form (magazines, photos, text messages, games, computer games, Web sites, etc.) is expressly forbidden. Our desire is that our community be recognized by the spirit and practice of the teaching of Paul in Ephesians 5:1-3 “Be imitators of God, therefore, as dearly loved children and live a life of love, just as Christ loved us and gave himself up for us as a fragrant offering and sacrifice to God. But among you there must not be even a hint of sexual immorality, or of any kind of impurity, or of greed, because these are improper for God’s holy people.

Students are prohibited from accessing pornographic or obscene websites or creating links to such sites. Southeastern regularly conducts scans of all Internet activity to ensure that members of the Southeastern community are not using institutional computers or networks to access this type of material.

Dress & Appearance
As is the case, our approach to standards for dress and appearance seeks to honor biblical principles of modesty and to provide general guidelines appropriate for a Christ-centered educational institution. The specific guidelines included below are shaped by biblical principles, community preferences, and cultural expectations in terms of propriety and are meant to help shepherd students in relation to moral purity and in glorifying God:

- Clothing should not be excessively short or revealing. (For example, skirts/dresses should be to the top of the knee; midriffs, underwear, boxers, or bra straps should not show; and shirts should not be low-cut and should have at least a modest strap.)
- Students wearing spandex for exercise should have loose-fitting shorts/shirts overtop.
- Clothing should not have slogans that are inconsistent with institutional values.
Shoes should be worn in academic buildings and in chapel.
Sweatpants and pajama pants should not be worn to class or chapel.
Other than in the residence halls, shirts should be worn everywhere on campus, including the gym and fitness center.
Men are expected to remove hats before entering class or chapel.

In addition, our campus culture supports the professional development of students and allows faculty to communicate additional dress guidelines for classes that are consistent with the course objectives. Violation of any of the above guidelines may result in dismissal.

Self-Harm & Eating Disorders
Scripture clearly indicates that life is a gift from God. Likewise, our bodies serve as a temple for the Holy Spirit. Thus, behaviors and action patterns that are harmful to the self (ex. suicidal tendencies or actions, “cutting,” anorexia, bulimia, gluttony) not only grieve the Lord, they are forms of besetting sin patterns that SEBTS considers conduct unbecoming of a minister of the Gospel and any disciple of Jesus Christ. Such behaviors are therefore grounds for immediate dismissal.

Plagiarism & Cheating
Students in attendance at Southeastern are expected to maintain high standards of academic integrity appropriate to a Christian lifestyle. Plagiarism and cheating in any form will not be tolerated. Integrity requires that the Christian student conduct him or herself according to the highest academic standards. Plagiarism is a very serious offense because it is a form of stealing and usually some form of defrauding a neighbor. Not only does plagiarism steal from the original author, it also takes away from the student the opportunity to learn and grow in the way the assignment was intended to provide.

What is plagiarism?
Plagiarism is a failure to distinguish between the work of the student and the work of others, either intentionally or unintentionally. Unintentional forms of plagiarism are subject to the same standards of intentional plagiarism. The responsibility is on the student to learn and carefully avoid any form of plagiarism. Plagiarism can be committed in a number of ways, five of which are highlighted here:

1.) Quoting one or more sentences verbatim without proper citation. This is the most obvious form of plagiarism. In addition, using unattributed direct quotations is a violation of US copyright law. Electronically cutting and pasting is easy to do, so it presents a definite temptation—especially if a deadline for an assignment is looming. Copying and pasting from electronic sources is acceptable, however, ONLY if the source’s work is clearly cited and the entire section copied is identified.

2.) Presenting the thoughts or ideas of another without proper attribution. Many students fail to realize that this practice is also plagiarism even if a student writes the summary himself. If one para-phrases the work of another, then he must give a proper citation.

3.) Borrowing without proper citation such things as an outline, an idea, or an approach to dealing with a problem that is unique to an author. This type of plagiarism often results from poor note-taking on the part of the student.

4.) Using improper methods of citation. The student is responsible for learning the appropriate rules for citing sources and for following those rules throughout the paper. Ignorance of the rules of citation is not an excuse.

5.) Self-plagiarism: In no case may a student merely copy and paste any material from one paper to another [including his or her own previously submitted work] without the prior written permission of the instructor. [This means that a student may not “recycle” a previously submitted paper or any portions thereof.] In the rare case when a student is given permission to use his or her own scholarly work in subsequent research,
the student must still cite his or her previous coursework as an unpublished paper. Failure to follow these guidelines constitutes plagiarism, and all appropriate penalties apply.

For other definitions of plagiarism and ways to avoid it, see Robert A. Harris, The Plagiarism Handbook: Strategies for Preventing, Detecting, and Dealing with Plagiarism (Los Angeles, CA: Pyrczak Publishing, 2001). Finally, when in doubt, cite your work!

**What are the consequences for plagiarism and cheating?**

The professor has complete discretion to fail the student for the assignment or the entire class and will then notify the student, the Academic Dean, and the Dean of Students of the decision, along with submitting copies of the documents in question. The Dean of Students will then take action, placing the student on disciplinary/academic probation, suspension, or expulsion as deemed appropriate to each case. If the student is not expelled, he or she will remain on a probationary status for both the remainder of the current semester and the entire following semester as a minimum. If plagiarism or any other form of cheating is the offense, the student will be notified by letter that he or she is required to filter all subsequent writing assignments (the entire assignment) that require research and citations through the SEBTS Writing Center before turning them in for a grade. This policy remains effective for as long as the student remains on probation.

Visitation to the Writing Center is confirmed by an official “stamp” on the student’s paper before turning it in to the professor. Instead of a stamp, Distance Learning students may forward their email correspondence and paper comments from the Writing Center to the professor to confirm proper procedure. Students that incur the Writing Center requirement should be certain to give themselves and the Writing Center appropriate time to review the paper (usually one to two weeks or more before the paper is due). Should another form of plagiarism or cheating occur, the student in question will immediately fail the class and face a minimum six-month suspension, with a strong possibility of expulsion.

Other infractions subject to disciplinary action include, but are not limited to, aiding or abetting cheating, a failure to report others cheating or plagiarizing, and gaining access to pertinent material from another student, spouse, or other source. These are serious academic infractions and will be recorded in the student’s permanent record.

All the material included in the student’s MA or ThM research project, thesis, or summative evaluation must be original with the student (unless properly footnoted), previously unpublished, and may not have been used in previously taken classes (unless permission is given by the student’s Major Professor). Plagiarism (i.e. failing to give proper credit for material not the student’s own) or cheating will result in immediate expulsion from the program (if detected prior to graduation) or in withdrawal of the MA or ThM degree (if detected subsequent to graduation) with no opportunity given for re-application or re-entry into the program.

**Plagiarism & Cheating Appeals (the Basics*):**

In cases where a student has been charged by a professor with cheating or plagiarizing, the student has seven (7) business days (from the date of charge) to appeal the charge to the professor. Once the professor has made and informed the student of a final decision, the student may appeal to the appropriate Associate Academic Dean (College or Graduate) or Program Director (ThM and doctoral). The appropriate Dean or Director then notifies the Dean of Students once a decision of both the charge and subsequent grade or class status is made. The Dean of Students Office then will make a subsequent ruling regarding the student’s institutional status, which will be regarding institutional status only and will not be in review of any previous decision made by the relevant professor(s) or academic dean(s).

*For further explanation of procedures related to both academic and institutional status appeals, please refer to the section in this handbook, “Student Complaints & Appeals.”
Disciplinary Actions
Related to Institutional Status

Reprimand
A disciplinary action may be private if the offense was committed in private and affected only a few individuals. If the action committed affected many people publicly, then the reprimand may occur publicly. This action may or may not require a probationary period. Records of student violations and disciplinary actions may be retained during a student's enrollment. Decisions containing conditions of continued or future enrollment may be held in a student's academic record until such conditions are met.

Disciplinary Probation
This action may be taken by the institution to indicate to a student who has violated the institution’s standard of conduct that his/her behavior is inappropriate and is not to be repeated. Probation is notice to the violating student that if any inappropriate behavior of any kind (conduct unbecoming of a student of Southeastern) takes place in the future, suspension or expulsion is likely. As a minimum, the probationary period will last for both the remainder of the enforced semester and the entire following semester.

Requested Withdrawal
Requested Withdrawal is suitable in instances where questionable behavior has either threatened the development of the student as a potential minister or threatened the community fellowship, but culpable deportment has not been established. Withdrawal does not imply the assessment of guilt, and therefore, is normally a private matter. Withdrawal will be for a specified period of time and will normally carry stipulations regarding readmission.

Suspension
Suspension is the right of the institution to require that a student be separated from the institution for a specified period of time. Suspension is suitable in instances where questionable behavior has threatened the development of the student as a potential minister or threatened the community fellowship. In all cases of requested withdrawal or suspension, fulfillment of the discipline contracts only insures eligibility to be considered for readmission following standard Southeastern readmission policies.

Expulsion
Expulsion is warranted in instances where there are several repeated offenses, flagrant violation(s) of a disciplinary contract, or where the initial infractions in a case reflect civil or criminal offenses, or flagrant violations of institutional standards. In the case where an expulsion is enforced, the decision is considered both permanent and final and will also become a part of the student’s permanent record.

For information on Appeals of Institutional Status, please refer to the section in this handbook, “Disciplinary & Institutional Status Appeals.”

Further Disciplinary Considerations
Students involved in criminal infractions are accountable to legal/judicial authorities and will also be subject to discipline by Southeastern, which in most cases will include eviction from campus housing. Prompt and decisive disciplinary action is required in cases which involve criminal behavior. Therefore, the President, the Dean of Students, the Director of Student Life, or the Director of Discipleship & Spiritual Formation may (and likely will) issue an immediate suspension to the student (or students) charged with a criminal offense pending a full investigation of the matter. The intention of SEBTS in such situations is to encourage the student(s) to honor the civil authorities in an appropriate manner by taking time away from SEBTS-related activities and focus on resolving
whatever legal issues are at hand. In such cases, students will only be allowed to resume classes upon a successful interview with SEBTS administration.

Witnesses to Covenant Violations
Anyone witnessing what he/she believes to be a covenant violation has a responsibility to inform the appropriate Southeastern personnel (school official, faculty member, etc.). The witness and/or the appropriate Southeastern personnel also has the responsibility to inform the Dean of Students Office of the infraction so that the appropriate policies and procedures can be carried out.

Student Excursions
The seminary regularly sponsors off-campus trips for ministry training and academic credit. Students also initiate occasional trips, but in order to be officially associated with the seminary, approval of the Provost and the Vice President of Student Life is required. The three primary types of seminary-sponsored excursions are mission trips, Holy Land trips, and conferences. Student behavior during such travel opportunities is required to be consistent with both the purpose of the trip and the established policies of the seminary. If the purpose of the excursion is mission work, students will be available at all times to do mission work. If the purpose of the excursion is archaeological work, students will apply themselves to their work. If the purpose of the excursion is attendance of a conference and/or seminars, students will attend all such meetings.

While on mission trips, students are expected to comply with the standards of conduct and dress that are appropriate for Christians in the culture in which they are serving. Students are also expected to sign any waivers that are applicable to their work and travel. All conduct that is prohibited in this handbook in the section dealing with discipline is also prohibited on student excursions. Inappropriate interaction with the opposite sex is forbidden.

All seminary-sponsored excursions will be accompanied by a member of the faculty or administration of the seminary. When such trips are for academic credit, students are responsible to meet the academic requirements specified by the supervising professor.

Student Complaints & Appeals

Academic Complaints & Appeals
Undergraduate, M.A., and M.Div. Appeals
SEBTS equips students to serve the church to fulfill the Great Commission. Essential to accomplishing its mission is the fair application of its policies and a campus culture that is transparent and promotes personal formation and positive interpersonal relationships. To this end, SEBTS provides a mechanism for students to raise concerns and grievances.

Online and extension center students are allowed to submit, appeals and grievances for the same reasons and by the same channels as student on-campus.

Any student that wishes to appeal a grade or present an academic-related concern should speak directly with the relevant faculty member in order to seek clarification or help with the matter. If an issue cannot be resolved directly with the faculty member, the student may raise an informal complaint to an Associate Academic Dean. The Associate Dean may discuss the case with the faculty member to seek resolution. If the matter remains unresolved, the student may appeal to the Dean of the College or the Dean of Graduate Studies.

If an Associate Dean is the relevant faculty member, the student may raise the informal complaint with the Dean of the College or the Dean of Graduate Studies. If the Dean of the College is the relevant faculty member, the student may raise the informal complaint with the Dean of Graduate Studies. If the Dean of Graduate Studies is the relevant faculty member, the student may raise the informal complaint with the Dean of the College.
remains unresolved in any of the above cases, the Dean of the College or the Dean of Graduate Studies may carry the issue to the Provost.

If the issue is not directly related to a class or faculty member but has to do with general academic policy, students may seek counsel from the Registrar. If the issue is not resolved by speaking with the Registrar, students may request to speak with the Dean of the College or the Dean of Graduate Studies to raise an informal complaint. If the matter remains unresolved, the appropriate Dean may carry the issue to the Provost.

In most cases, the above stated procedures should resolve the grievance by either clarifying the established policy in question or facilitation resolution for the problem. However, if a resolution to the problem has not been reached via these procedures, any student(s) who so desires may file a formal written complaint with the Provost via the Dean of the College or the Dean of Graduate Studies.

Depending on the issue, the Provost may act to resolve the problem and inform the student(s) of the decision, or he may carry the issue to the President’s Cabinet to seek advice for the resolution and then communicate the decision to the student in an appropriate manner. Any decision made by the Provost, President, or Cabinet in these matters is final. The President’s Cabinet acts under the authority of the Institution’s Board of Trustees.

If a ThM or doctoral student wishes to appeal a seminar grade or present an academic course-related concern, such an action should be directed to the relevant faculty member in order to seek clarification or help with the matter. If an issue cannot be resolved directly with the faculty member, the student may raise an informal complaint to the director of his/her degree program. If the director of the program is the relevant faculty member, the student may raise the complaint to the Dean of Doctoral Studies. The program director or the Dean of Doctoral Studies may discuss the case with the faculty member to seek resolution.

In cases where a student wishes to appeal a decision made by the director of the degree program or the Dean of Doctoral Studies, the appeal should be made to the appropriate degree committee. The Dean of Doctoral Studies serves as an ex-officio member of the committee, and he will serve as chair of the committee if the program director is the relevant faculty member. The student must submit to the committee via the respective degree office a written statement indicating the grounds of the appeal. The student’s presence at the scheduled committee meeting is not required, but students may request to make their appeal in person.

In most cases, the above stated procedures should resolve the grievance by either clarifying the established policy or facilitation resolution for the problem. However, if a resolution to the problem has not been reached, any student(s) who so desires may file a formal written complaint with the Provost via the Dean of Doctoral Studies.

Depending on the issue, the Provost may act to resolve the issue and inform the student(s) of the decision, or he may carry the issue to the President’s Cabinet to seek advice for the resolution and then communicate the decision to the student in an appropriate manner. Any decision by the Provost or Cabinet in these matters is final. The President’s Cabinet acts under the authority of the Institution’s Board of Trustees.

Other Complaints & Appeals
When a student has a complaint about something that is not specifically academic in nature, he or she is encouraged to speak directly with the responsible administrator (e.g., a complaint about housing issues would be discussed with the Director of Housing). Administrators are expected to act according to the established policies and procedures of the school and with concern for the welfare of all students. Usually, a direct conversation (preferably face-to-face) with the responsible administrator will lead to resolution of the issue.

At any time, however, students may file a complaint with the Dean of Students Office. If necessary, students may also seek a resolution through the Director of Student Activities & Discipleship (upon appointment) after speaking directly with the responsible administrator (for roommate issues, students should seek resolution by speaking with the roommate, and if necessary, students may also speak with the Residence Life Coordinator or the Director of
Student Life). The Director of Student Life will seek to help the student resolve his or her complaint according to the established policies and procedures of the institution, and with concern also for the welfare of all students. If a resolution to the complaint has not been reached according to the above procedures, students may file a formal written complaint with the Dean of Students. The complaint form may be obtained from the Student Life Office of by going to: https://www.cognitoforms.com/AroundSoutheasternSEBTSStudentLife/ComplaintAppealsForm. The Dean of Students may act to resolve the issue and inform the student(s) of the decision, or he may carry the issue to the President’s Cabinet for advice and/or resolution. The decision will then be communicated to the student(s) in a manner appropriate to the complaint. Any decision from the Cabinet is final.

Disciplinary Action & Institutional Status Appeals

Any student who feels he or she has been unjustly issued a decision and letter of disciplinary action related to institutional status (e.g., probation, suspension, etc.) has a maximum of 15 business days from the date of ruling to appeal the decision to the institution. The appeal must be made in writing and must be submitted directly to the Dean of Students Office by the end of the 15th business day following the date of ruling. If the Dean of Students issued the ruling, or if the student is not satisfied with the Dean of Student’s original ruling, the student may then appeal in writing to the President’s Office (per the 15-day policy above). (1) The President himself may then make a decision regarding the matter; (2) he may also seek the advice of the Cabinet; or (3) appoint a committee (refer to below) to hear the appeal of the student. In any of these three avenues of ruling, the President has full authority to act as he deems most appropriate. Any decision made by the President, Cabinet, or appointed committee at this level is final.

Student Disciplinary Committee

If the President chooses to appoint a Student Disciplinary Committee, it will be comprised of the Associate Vice President of Student Life (who will serve as Chairman), the Dean of Students, one seminary professor, one college professor, one seminary student, and one college student. The committee will listen to the testimony of the student and the administration. After considering the facts and the welfare of the student, the committee will recommend to the President whether to uphold previous disciplinary decisions or to propose a new course of action. The administration will consider the committee’s recommendation, plus any new facts that may have come to light, and the President and/or Dean of Students will notify the student and the committee in writing of the administration’s final decision.

Complaints Against the Institution to Accreditors

For Southern Association of Colleges and Schools, students may also file a grievance against Southeastern Baptist Theological Seminary regarding a possible violation of the Principles of Accreditation, the Core Requirements, and policies or procedures, as well as to address possible violations of the institution’s own policies and procedures. To file a grievance, students should obtain a copy of the latest edition of Complaint Procedures Against the Commission or its Accredited Institutions, http://www.sacscoc.org/pdf/081705/complaintpolicy.pdf. Complaints against Southeastern, regarding issues related to the Principles of Accreditation, filed in accordance with the SACSCOC procedure are filed in the Office of Institutional Effectiveness.

For the Association of Theological Schools, the Board of Commissioners maintains policies and procedures for reviewing and responding to complaints against its schools. The complaint must be filed in writing to the Board of Commissioners, together with substantial documentation, as appropriate for the circumstance. The Board of Commissioners will determine if the complaint has standing with reference to any membership criterion or
Standards of Accreditation of the Commission. If the complaint has standing, the Board of Commissioners will conduct an investigation. The Board of Commissioners will communicate its conclusions and actions to the institution and the party raising the complaint. The Board of Commissioners assumes no responsibility for or obligation to adjudicate individual grievances.

If students are unable to resolve a complaint through the institution's grievance procedures, they may review the Student Complaint Policy, complete the Student Complaint Form (PDF) located on the State Authorization webpage at https://www.northcarolina.edu/stateauthorization, and submit the complaint to studentcomplaint@northcarolina.edu or to the following mailing address: North Carolina Post-Secondary Education Complaints c/o Student Complaints University of North Carolina System Office 910 Raleigh Road, Chapel Hill, NC 27515-2688.

They are as follows:

**The Association of Theological Schools**
10 Summit Park Drive
Pittsburgh, PA 15275-1103
(graduate program only)

**The Southern Association of Colleges and Schools**
1866 Southern Lane
Decatur, GA 30033-4097

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**Updates and Revisions to the Student Handbook**

Changes and updates may be suggested by students, faculty, or staff but are initiated by the Dean of Students office upon review by the leadership team of the Student Life Division. The policy updates/changes (not edits or proceed rules) must be approved by the president’s cabinet. Once the policies are voted into effect, they apply to all current students at the time the policy is approved and communicated to the student body via email unless otherwise indicated. Updates/changes not affecting policies will not be communicated to the entire student body.


Note: Students are always accountable to the most current edition of the Student Handbook.

**This handbook was last updated on July 12, 2018 by Student Life, SEBTS.**
THE SOUTHEASTERN COVENANT
Southeastern Baptist Theological Seminary

1.) As a disciple of Jesus Christ, I will seek to glorify the Lord Jesus Christ in all areas of life and practices (1 Corinthians 10:31 & Colossians 3:17) as well as seek to make my words and life a witness to the goodness, glory and saving power of Jesus Christ.

2.) I understand and embrace the commitment of Southeastern to be a distinctively Christian institution, and I commit myself to seek to know and obey Christ and His Word.

3.) I will prioritize my family over my studies; I will learn and follow the directions in God’s Word concerning my conduct in my family.

4.) I will maintain involvement in a local church, regularly worshiping and studying God’s Word with a body of believers.

5.) I will adhere to the following standards which are representative of institutional policies as defined in the Student Handbook.

   a. I will do my best in my academic work to please the Lord, so that I may be “a workman who does not need to be ashamed” (2 Timothy 2:15).

   b. I will conduct myself as a witness of Jesus, treating people with grace and kindness (refer to section, “Student Behavior Subject to Discipline”).

   c. I will follow the prescribed chapel policies (refer to section, “Chapel Policies”).

   d. I will tell the truth, and my academic work will be my own (refer to sections, “Student Behavior Subject to Discipline,” and “Plagiarism & Cheating”).

   e. I will keep my mind and body pure and free from any form of sexual sin, including pornography (refer to sections under, “Student Behavior Subject to Discipline” and “Commitment to Purity”).

   f. I will be financially responsible, paying my bills and working to support myself as necessary (refer to section, “Student Behavior Subject to Discipline”).

   g. Both on and off campus, and while classes are both in and out of session, I will not possess or use alcoholic beverages or illegal drugs, I will not misuse prescription drugs, and I will not use tobacco products (refer to section, “Student Behavior Subject to Discipline”).

Name _______________________________________

Signature______________________________________

Student ID Number _____________________________
1.) As a disciple of Jesus Christ, I will seek to glorify the Lord Jesus Christ in all areas of life and practices (1 Corinthians 10:31 & Colossians 3:17) as well as seek to make my words and life a witness to the goodness, glory and saving power of Jesus Christ.

2.) I understand and embrace the commitment of Southeastern to be a distinctively Christian institution, and I commit myself to seek to know and obey Christ and His Word.

3.) I will prioritize my family over my studies; I will learn and follow the directions in God’s Word concerning my conduct in my family.

4.) I will maintain involvement in a local church, regularly worshiping and studying God’s Word with a body of believers.

5.) I will adhere to the following standards which are representative of institutional policies as defined in the Student Handbook.

   a. I will do my best in my academic work to please the Lord, so that I may be “a workman who does not need to be ashamed” (2 Timothy 2:15).

   b. I will conduct myself as a witness of Jesus, treating people with grace and kindness (refer to section, “Student Behavior Subject to Discipline”).

   c. I will follow the prescribed chapel policies (refer to section, “Chapel Policies”).

   d. I will participate in a Discipleship Group as outlined in the Student Handbook (refer to section, “Discipleship Groups”).

   e. I will tell the truth, and my academic work will be my own (refer to sections, “Student Behavior Subject to Discipline,” and “Plagiarism & Cheating”).

   f. I will keep my mind and body pure and free from any form of sexual sin, including pornography (refer to sections under, “Student Behavior Subject to Discipline” and “Commitment to Purity”).

   g. I will be financially responsible, paying my bills and working to support myself as necessary (refer to section, “Student Behavior Subject to Discipline”).

   h. Both on and off campus, and while classes are both in and out of session, I will not possess or use alcoholic beverages or illegal drugs, I will not misuse prescription drugs, and I will not use tobacco products (refer to section, “Student Behavior Subject to Discipline”).

Name _______________________________________

Signature_____________________________________

Student ID Number _____________________________
Appendix A:
SEBTS Technology Acceptable Use Policy

Focusing on the Missions and Goals of Southeastern

This policy defines the boundaries of "acceptable use" of Southeastern’s electronic resources, including computers, networks, electronic mail services, electronic information sources and copiers as detailed below. The policy is based on the principle that the electronic information environment is provided to support the academic and accreditation goals of Southeastern including its mission of education, research and service. All other uses are secondary. Technology usage that might threaten the integrity of Southeastern’s network; the actual or perceived safety of others; or any illegal activity is strictly forbidden.

By using Southeastern’s electronic information systems you assume personal responsibility for their appropriate use and agree to comply with this policy, other applicable Seminary policies, and all applicable city, state and federal laws and regulations.

Purposes

Southeastern Baptist Theological Seminary makes computing resources (including, but not limited to, computer facilities and services, computers, networks, electronic mail, electronic information and data, video and voice services) available to faculty, staff, students, and special guests to support the academic, research and service missions of Southeastern.

Implied Consent

Each person with access to the seminary's computing resources is responsible for his/her appropriate use and by their use agrees to comply with all applicable seminary and information technology policies and regulations, and with applicable city, state and federal laws and regulations.

Enforcement and Penalties for Violation

Any person who violates any provision of this policy, or other relevant Seminary policies, or of applicable city, state, or federal laws or regulations may face sanctions up to and including termination or expulsion.

Interpreting this Policy

As technology advances, questions will arise about how to interpret the general standards expressed in this policy. The Senior Vice President for Business Administration or the Director of Information Technologies may periodically update this policy to provide more specific rules that comply with the mission of the seminary.

Specific Rules

The following specific rules apply to all uses of seminary computing resources. These rules are not an exhaustive list of proscribed behaviors, but are intended to implement and illustrate the general standards for the acceptable use of computer resources, other relevant seminary policies, and applicable laws and regulations.

All users of Southeastern’s computer resources will be provided a personal user identification or User ID from the Information Technologies department. This User ID should be treated as confidential and should not be given to anyone not authorized to use the Seminary’s computer resources. However, some public access computer resources, as identified by the Director of Information Technologies, do not require personal identification measures.

Strictly Prohibited

In an effort to protect Southeastern’s computer and network architecture from intentional and unintentional harm, rules have to be established and enforced. These rules are not meant to hinder the users — but are meant to
ensure them that the systems and their data will be available when they are needed. The following activities and behaviors are strictly prohibited.

- Misrepresentation (including forgery) of the identity of the sender or source of an electronic communication;
- Acquiring or attempting to acquire passwords of others;
- Using or attempting to use the computer accounts of others;
- Harassing, threatening or harming individuals or classes of people and/or impeding their activities;
- Alteration of the content of a message originating from another person or computer with intent to deceive;
- Using the Internet to view pornographic or morally offensive web sites or the electronic distribution of such material;
- The use of restricted-access Seminary computer resources or electronic information without or beyond one's level of authorization;
- The interception or attempted interception of communications by parties not explicitly intended to receive them;
- Making Seminary computing resources available to individuals not affiliated with this organization without approval of an the Director of Information Technologies or the Senior Vice President of Business Administration;
- The unauthorized copying or use of licensed computer software;
- Unauthorized access, possession, or distribution, by electronic or any other means, of electronic information or data that is confidential under Southeastern’s policies regarding the privacy or the confidentiality of student, administrative, personnel, archival, or other records;
- Intentionally compromising the privacy or security of electronic information;
- Intentionally infringing upon the intellectual property rights of others in computer programs or electronic information (including plagiarism and unauthorized use or reproduction);
- Interference with or disruption of the computer or network accounts, services, or equipment of others, including, but not limited to, the propagation of computer "worms" and "viruses", the sending of electronic chain mail, and the inappropriate sending of "broadcast" messages to large numbers of individuals or hosts;
- Failure to comply with requests from appropriate Southeastern officials to discontinue activities that threaten the operation or integrity of computers, systems or networks, or otherwise violate this policy;
- Revealing passwords or otherwise permitting the use by others (by intent or negligence) of personal accounts for computer and network access;
- Altering or attempting to alter files or systems without authorization;
- Unauthorized scanning of networks for security vulnerabilities;
- Attempting to alter any Southeastern computing or networking components (including, but not limited to routers, switches, and hubs) without authorization;
- Unauthorized wiring, including attempts to create unauthorized network connections, or any unauthorized extension of any computer or network services;
- Intentionally damaging or destroying the integrity of electronic information;
- Intentionally disrupting the use of electronic networks or information systems;
- Intentionally wasting human or electronic resources; and
- Negligence leading to the damage of Southeastern electronic information, computing/networking equipment and resources.

**Adapted from: SEBTS Technology Acceptable Use Policy, Found in The SEBTS Employee Handbook**
Appendix B: Responding to Sexual Assault Offense

SEBTS is committed to fostering a campus environment that both promotes prompt reporting of sexual discrimination or assault and timely, fair and impartial adjudication of reported cases. Individuals will not be discouraged by any employee of SEBTS from reporting incidents of assault or discrimination, and it is a violation of SEBTS policy to retaliate against any person making a complaint or against any person participating in the investigation of any allegation of assault or discrimination.

If a sexual assault should occur, the victim should take the following precautions:

• Go to a safe place.
• Call Campus Security or the Wake Forest Police Department if the incident occurred on campus.
• Call local law enforcement if it occurred off campus. Campus Security can assist you if desired.
• Contact a friend or family member.
• Do not bathe or douche.
• Do not urinate, if possible.
• Do not eat, drink liquids, smoke or brush teeth if oral contact took place.
• Keep the clothes worn during the offense. If clothes are changed, place clothes in a paper bag (evidence deteriorates in plastic).
• Get prompt medical attention.

1 After an incident of sexual assault or domestic violence, the victim should consider seeking medical attention as soon as possible. The hospital obtains the victim’s name at check-in. If the victim wishes, the evidence kit collected at the hospital will be transferred to the appropriate law enforcement agency’s evidence room. The kit will be listed under the name of John Doe or Jane Doe with the time and date of the incident. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours in order to preserve evidence which may assist in proving that the alleged criminal offense occurred/or is occurring, or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease.

2 Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, as such evidence may be useful to investigators and law enforcement.
Responding to Sexual Assault Offense
If you are a victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Department of Campus Security strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. SEBTS strongly urges all members of its community to report any and all sexual assault incidents, but it is the victim’s choice whether or not to make such a report and victims have the right to decline involvement with the police. The SEBTS office receiving the report will assist any victim with filing a report with local law enforcement if they desire to do so.

An assault should be reported directly to a Campus Security officer, a Housing and Residential Education representative, and/or Dean of Students. When a sexual assault victim contacts the Department of Campus Security, the Wake Forest Police Department will be notified of the incident as well, and a representative from the Housing Department and Student Life will also be notified. Notifying the local police authorities does not necessarily entail disclosing the victim’s or the accuser’s identity. The information in the notification will honor the reporting right of the victim.

How to Report a Criminal Offense:
Contact the Department of Campus Security at (919) 291-1903 (non-emergencies),
The Wake Forest Police Department at (919) 556-9111, or dial 9-1-1- (emergencies only). Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the Residential Halls should be reported to Campus Security.

In addition, you may report a crime to the following areas:
- Student Life — Ledford Center — (919) 761-2305
- Assistant Dean of Students to Women — Ledford Center — (919) 761-2302
- Assistant Dean of Students to Men — Ledford Center — (919) 761-2409
- Dean of Students Office — Ledford Center — (919) 761-2306
- Financial Aid/Student Resources — Ledford Center — (919) 761-2317
- Student Activities & Discipleship Office — (919) 761-2305
- Human Resources — Stealey Hall — (919) 761-2209
- College House System/ Residence Life — (919) 761-2809, (919) 761-2305

Filing a report with a Campus Security officer does not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a report will:
- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention (Various counseling options are available from SEBTS through the Student Life Office. Counseling and support services outside SEBTS can also be obtained). The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and/or SEBTS. A SEBTS representative will guide the victim through the available options and support the victim in his or her decision. This may be a time in which an individual will have to make many decisions and may feel a variety of emotions that might make it difficult to cope alone. SEBTS and our local community
are both well-equipped to assist individuals who have experienced sexual violence, dating/domestic violence, or stalking, whether through having individuals to talk to and support them, obtaining medical attention, planning for their physical and emotional safety, making adjustments to their housing or class schedule, visiting a counselor or seeking support, and/or engaging with legal authorities.

**Voluntary Confidential Reporting**

If you are the victim of a crime and do not want to pursue action within SEBTS or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Campus Security or a designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, SEBTS can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger.

Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. Definitions:

**Pastoral Counselor:** An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

**Professional Counselor:** An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

**Disclosures to Alleged Victims**

SEBTS will, upon written request, disclose to the alleged victim of a crime of violence, or a nonforcible sex offense, the results of any disciplinary hearing conducted by SEBTS against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, SEBTS will provide the results of the disciplinary hearing to the victim’s next of kin, if so requested.
Last updated on July 12, 2018
by
Student Life, SEBTS
Our Mission:

Southeastern Baptist Theological Seminary seeks to glorify the Lord Jesus Christ by equipping students to serve the Church and fulfill the Great Commission.

The Great Commission:

Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all that I have commanded you. And behold, I am with you always, to the end of the age.” – Matt 28:19-20