

**Southeastern Baptist Theological
Seminary
Wake Forest, North Carolina**

Individualized Study Request

From time to time a student may have a special interest or ministry need that is not covered in regularly scheduled courses. In order to meet this need, elected and appointed faculty members with special expertise in the area may choose to tutor a student through an intensive set of readings, papers, and personal dialog sessions, sometimes including the student's attendance and participation at a ministry related conference or workshop offered by an approved entity. The Registry requires a completed form and the Registrar's approval before the student can be registered for credit hours through an individualized study. Only one individualized study may be approved each semester (6910 and 6920 may be combined). Adjunctive faculty do not offer individualized study. Elected and appointed faculty are limited in the number of students they may supervise in individualized study programs.

Student Name: _____ **Date:** _____ **Phone #:** _____

Student ID# 000- _____ **GPA:** _____

*Students with less than a 3.0 average normally should not apply for IND6930.

Semester:

Professor: _____

Descriptive title: _____

Course: IND 6910 Masters Workshop (1hr)

IND 6912 Masters Workshop (2hr)

Request for credit must precede conference that is central to workshop credit.

IND 6920 Directed Study (2 hrs.)

IND 6930 Independent Reading & Research (3 hrs.) graded.

In the space below, on the back, and/or on an attached sheet provide a detailed statement of course content and requirements, including books to be read, paper titles and due dates, dates for tutorial appointments with the professor (normally three or more over a 12-15 week period), and other details. Course IND 6920 typically requires at least 1000 pages of relevant reading plus a major 10-12 page paper. Course IND 6930 typically requires 1500 or more pages of relevant reading plus an 18-20 page paper. Other assignments may also be required.

Student please give explanation for Individualized Study Request

Individualized Studies (IND)

Instructors are permitted to guide a limited number of students in individualized studies in order to provide an opportunity for academically qualified students to explore themes outside the regular curriculum. Students may consult with professors about their interest in individualized study, but the decision regarding the offering of an individualized study lies with the instructor. The specific nature of the study will be determined by the instructor, and a written plan of study must be approved by the instructor and by the Registrar. Individualized study normally requires several periodic review sessions with the instructor during the course of the semester. A student may register for only one individualized study at a time. Required work must be completed during the semester or term in which the student is enrolled. No more than 6 hours of individualized study credit may be applied toward any degree program. Application forms for individualized studies are available from the Registrar's Office.

There is a fee of \$125.

IND 6910 Master's Workshop

With permission by the Registrar and under the supervision of a professor, with additional assignments as deemed appropriate, credit may be given for active participation in approved conferences and/or workshops that treat subjects relevant to a student's degree program or concentration. Only one workshop per semester is allowed. Credit may be repeated in another semester, with permission, if the conference element is different. One or two semester hours. P/F.

IND 6920 Directed Study

Directed study in a specialized area subject to the counsel and evaluation of a professor. Open to M.Div. and M.A. students for elective credit. Directed studies do not substitute for required courses. Two semester hours.

IND 6930 Independent Reading and Research

Advanced reading and research in a specialized area subject to the counsel and evaluation of a professor. Three semester hours.

Professor's signature: _____

Student's signature: _____

Mission Trip Approval: *(For mission trips only.)* _____

Registrar's signature: _____

The final drop/add date for classes is the deadline for submitting Individualized Study Requests.

APPROVED

NOT APPROVED