

Student Verification Letter Request



Please return this form to the International Student Services Office.

Note: Please review the following information before completing this form!

In general, your document will be ready for you to pick up in 3–5 business days, depending on the workload at the ISS. It can take longer to process during certain periods of a semester. *Example: If you submit your request on a Monday, you should be able to retrieve your letter in the afternoon on Thursday or Friday.*

Student Name _____ SID# _____
[Your name as listed in your passport: Last, First, Middle (if applicable)]

Email: _____ Phone: _____

Address: _____

City/State _____ Zip _____

PLEASE CLEARLY INDICATE THE PURPOSE OF YOUR REQUEST.

I am requesting an F-1 Student Verification Letter

Reason(s) for letter: Visa Renewal Travel Social Security Number*
 Passport Renewal Driver's License
 Other: _____

Number Needed: _____

I am requesting an F-2 Dependent Verification Letter

Name of F-2 Dependent: _____

Reason(s) for letter: Visa Renewal Travel Social Security Number*
 Passport Renewal Driver's License
 Other: _____

Number Needed: _____

*If applying for a Social Security Number, please provide an official letter of employment from the employer and include the details of the job on this letter: job title, employer, dates of employment, and hourly wages.