

Flat-Rate Rent Plan Statement of Policy



- The water, sewer, and electric services are provided by the seminary and are included in your rent rate.
- Your rent will remain the same even when someone moves in or out of your apartment/dorm room.
- The living space is shared equally by the occupants of the apartment/dorm room. You are allowed to have only what will fit in your portion of the space.
- The Seminary inspects all apartments/dorm rooms occupied by singles on flat-rate rent plans. Several days prior to inspections, an email will be sent to each student's email address of record notifying the student of the next inspection. These inspections are to check for cleanliness, damages, and that unassigned spaces are clear. Any violations will be subject to fines and corrective action. Failure to take corrective action as required could result in seminary staff or approved contractors making such corrections. Costs for such services will be charged to the student's seminary account.
- Quarterly inspections of all apartments occur in January, April, July, and October. Additional inspections occur prior to a new roommate move-in.
- Unassigned spaces in the apartment/dorm room must remain clear of any personal effects and clean at all times.
- If you have a vacant bed space in your apartment/dorm room, you may get a new roommate at any time. You are responsible for keeping your apartment/dorm room clean and vacant spaces empty and ready for someone to move in at any time. We normally try to give you notice of an arriving roommate; however, in some cases it is not possible to give advance notice.
- If there is less than the maximum number of students living in the apartment/dorm room, you may be required to move to another apartment/dorm room. (Moves to consolidate singles will usually occur during the 1st break of the semester and at the end of each semester.)
- Singles in any flat-rate apartment/dorm room, who desire to have an overnight guest other than a person registered as an Occupant on the Housing Agreement of that apartment must have prior written approval from the Director of Housing. A permission form is available from the Housing Office or on CampusNet under the Forms & Info tab. The completed Permission for Overnight Guest form must be brought to the Housing Office for approval before the guest stays overnight. No overnight guests of the opposite gender will be permitted.
- There is a \$100.00 fine for allowing a new roommate to move in without their assigned key. They must pick up their assigned key at the Housing Office prior to moving in.