



Optional Practical Training (OPT)

Who can Apply?

A student may apply for Optional Practical Training if the following criteria are met:

1. Applicant must be in status (not worked more than 20 hours per week and maintained full-time course load).
2. The student must have been a full-time student for at least 9 consecutive months (full academic year) before applying.

What must the Applicant Do?

1. Complete paper copy of Form I-765, or file online at <https://www.uscis.gov/i-765>.
2. Submit original I-20.
3. Obtain a letter from prospective employer telling of the job offer. The letter should include the type of position (i.e. full or part time) and rate of pay. Submit this letter to ISS.
4. Have two passport-size photos taken looking straight ahead.
5. The filing fee for Form I-765 is \$410.
6. Copy of passport.
7. Copy of I-94.