

J A S O N F O W L E R

Office: The Library at Southeastern
Southeastern Baptist Theological Seminary
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PROFESSIONAL EXPERIENCE

The Library at Southeastern, Southeastern Baptist Theological Seminary • Wake Forest, NC 27588 • 2014-Present

Director of Library Services (February 2014-Present)

As Library Director, I manage all aspects of the library for Southeastern Baptist Theological Seminary. I am a member of Faculty and serve as a liaison to Academic Council.

James P. Boyce Centennial Library, Southern Baptist Theological Seminary • Louisville, KY 40206 • 2002-Present

Acting Library Director (September 2013-January 2014)

My responsibilities included leading a library staff of 35 people, budget management, collection development, evaluating and maintaining vendor relationships, serving on seminary committees, and representing the library on external library organizations.

Associate Librarian for Research Services and Archivist (August 2012-January 2014)

As the Associate Librarian for Research Services and Archivist, I managed all aspects of the library's public services, instructional services, interlibrary loan, archives, and special collections. Some of my duties and accomplishments in this position included the following.

- Directed all departmental planning and reporting
- Managed a staff that included one professional archivist, three full time paraprofessionals, and twenty part-time circulation and instructional staff
- Developed an innovative approach to providing reference and instructional services to create a retail-like experience for users modeled after the Apple Store
- Developed all instructional content provided by the library and led most of the library's on-site and web-based instructional sessions
- Taught the library's portion of the seminary's Graduate Research Seminar course
- Served on the Southern Baptist Theological Seminary's Quality Enhancement Program team for SACS accreditation.

Archivist and Special Collections Librarian (2004-2012)

As the Archivist and Special Collections Librarian, I managed all aspects of a department that organizes, preserves, and makes accessible rare books, manuscripts, institutional records, photographs, and Baptist church records. Some of my duties and accomplishments in this position include the following.

- Directed all departmental planning and reporting

- Managed a staff of one full time paraprofessional employee and several student workers, and was responsible for all departmental staffing, scheduling, oversight, and training
- Oversaw and participated in providing reference and instructional services to faculty, students, and outside researchers
- Managed a departmental budget and requested capital expenditure funds as needed
- Oversaw acquisitions and donor relations within my department
- Directed and participated in preserving, arranging, processing, describing, cataloging materials acquired by the department
- Created policies and procedures to help ensure that the work performed within the department adhered to established archival standards
- Educated the seminary community and promoted our department's services through creating displays and preparing articles on historical topics for the seminary's newspaper
- Served as interim systems librarian for approximately one year and managed most aspects of the library's website, library information system, database proxy server, networking, and computer hardware
- Developed and maintained the library's website (<http://library.sbts.edu>)
- Directed the development and content creation for the departmental website (<http://archives.sbts.edu>)
- Installed, implemented, and maintained an institutional repository (<http://digital.library.sbts.edu>) for the seminary community
- Participated with other professional library staff in library wide planning, initiatives, and activities
- Led the institution to adopt an electronic theses and dissertations program
- Maintained an alphabetical file of material pertaining to our institution and denomination

Archives and Special Collections Assistant (2002-2004)

As the Archives and Special Collections Assistant, I was responsible for providing reference services to patrons, developing a classification system for the seminary's photographic collection, processing archival collections, and reshelving. This position helped me initially develop my understanding of how libraries and archives work. I also benefited significantly from being a student while I worked in the library. This experience helped make me better understand the needs of student users because I was a student.

Christian Supply • Spartanburg, SC 29301 • 2000-2002

Christian Supply is located in Spartanburg, South Carolina and is the largest family-owned Christian retail store in the United States. The company is recognized as a leader in its field, and its management and customer service training is exceptional.

Customer Service Manager

During my tenure at Christian Supply, I had a number of jobs and duties. When I left the company to further my education, I was the manager of the customer service department. As the manager of this department, I was responsible for managing a staff

of approximately ten people that provided customer service for both phone and in-person customer issues. The customer service training that Christian Supply invested in all of their employees prepared me for offering excellent service as a librarian. Prior to serving as the customer service manager, I worked in the book department and was responsible for sales, data entry, ordering books, and writing a small newsletter to inform customers about our products.

EDUCATION

PhD student, Theological Studies with a Concentration in Historical Theology, Southeastern Baptist Theological Seminary (2015-Present)

MSLS, Library Science, University of Kentucky, Lexington, Kentucky (2009)

Advanced M.Div., Theology, Southern Baptist Theological Seminary, Louisville, Kentucky (2006)

B.A., Christian Studies, North Greenville University, Tigerville, South Carolina (2000)

- graduated *cum laude*
- Recipient of the Greek Award and the Mother Wingo Bible Award.

COMPUTER SKILLS

- Microsoft Word, Excel, Outlook, PowerPoint, Access
- Familiar with course management tools from both a student's and professor's perspective
- Familiar with Linux and Windows operating systems
- Able to manage a Windows network and both Windows and Linux web servers
- Broad knowledge and experience with various Web 2.0 technologies
- Experience working with HTML, PHP, Ruby, Ruby on Rails, and Java web environments
- Experience managing the Archon archival information system.
- Experience managing an integrated library system (Aleph)
- Experience managing a digital repository (DSpace)
- Experience managing a database proxy server (EZproxy)
- Understanding of relational database theory and able to perform basic SQL query functions

CERTIFICATIONS

- Certified Archivist, Academy of Certified Archivists, 2006-Present

PROFESSIONAL INVOLVEMENT

- Evangelical Theological Society, Student Member, 2015-Present.
- Academy of Christian Librarians, Member, 2015-Present.
- American Library Association, Member, 2013-Present.

- Association of College and Research Libraries, Member, 2013-Present.
- Carolinas Theological Library Association, Member, 2014-Present.
 - Co-Chair, 2021-Present.
- American Theological Library Association, Member, 2013-Present.
 - Nominating Committee, 2018-2021.
 - Creating the Leaders of Tomorrow, 2014-2015.
- Kentucky Council on Archives, Member, 2011-2014.
 - Vice Chair, 2012-2013.
 - Invited Speaker for the Kentucky Council on Archives CMS & Open Source Software User Group, "Archon: A User's Perspective," 2011.
- State Historical Records Advisory Board, Member, 2011-2014.
- Association of Librarians and Archivists at Baptist Institutions ([ALABI](#)), Member 2006-Present.
 - President, 2010-2012.
 - Vice President, 2008-2010.
 - Webmaster, 2007-Present.
 - Participant, "Panel Discussion on Baptist Digital Initiatives," 2009.
 - Invited Speaker, "Opening Your Collections: An overview of open-source descriptive tools," 2008.
 - Invited Speaker, "Baptist Research and Statistics," 2008.
- Invited speaker, "Baptist Church Records," Second Saturday Workshop, Frankfort, KY, 2009. Jointly sponsored by the Kentucky Historical Society and the Kentucky Historical Society.
- Invited participant, Archon/Archivists' Toolkit Integration High-Level Requirements Webinar, 2009.

PUBLICATIONS

"Library Services for the North Carolina Field Minister Program," *Theological Librarianship* 11.2 (2018): 13.

Review of Beale, G. K. *An Interpretive Lexicon of New Testament Greek: Analysis of Prepositions, Adverbs, Particles, Relative Pronouns, and Conjunctions*, in *Theological Librarianship* 10.1 (2010): 45.

Review of Brown, A. Phillip II. *Hope Amidst Ruin: A Literary and Theological Analysis of Ezra*, in *The Christian Librarian* 53.2 (2010): 81-82.

ATTENDANCE AT WORKSHOPS AND CONFERENCES

- American Theological Library Association Annual Meeting, Virtual, June 2021.
- Evangelical Theological Society, Providence, RI, November 2018.
- Evangelical Theological Society, Providence, RI, November 2017.
- American Theological Library Association Annual Meeting, Denver, CO, June 2015.
- American Theological Library Association Annual Meeting, New Orleans, LA, June 2014.
- American Theological Library Association Annual Meeting, Charlotte, NC, June 2013.
- ALABI Annual Meeting, Richmond, VA, May 2013.
- Association of College and Research Libraries Conference, Indianapolis, IN, April 2013.

- “Managing Electronic Records in Archives and Special Collections,” SAA Workshop, Lexington, KY, September, 2011.
- American Theological Library Association Annual Meeting, Louisville, KY, June 2010.
- “Advanced Appraisal for Archivists,” SAA Workshop, Lexington, KY, June 2010.
- Association of Librarians and Archivists at Baptist Institutions Annual Meeting (ALABI), Georgetown, KY, June 2010 (As Vice President, I planned this meeting).
- “An Introduction to Records Management for Baptist Institutions,” ALABI Pre-conference workshop, Georgetown, KY, June 2010.
- “Implementing More Product, Less Process,” SAA Workshop, Lexington, KY, December 2009.
- “Archiving Audiovisuals,” University of Wisconsin-Milwaukee School of Information Studies Professional Development Institute, online, Fall 2009.
- ALABI Annual Meeting, Nashville, TN, June 2009 (As Vice President, I planned this meeting. The meeting’s theme was “User-centered Services in Libraries and Archives”).
- “Exhibits on a Wing and a Prayer: Effective Displays on Limited Budgets,” ALABI Pre-conference workshop, Nashville, TN, June 2009.
- ALABI Annual Meeting, Macon, GA, May 2008.
- “Digital Imaging of Library Materials: Scan Once Methodology,” Solinet workshop, Lexington, KY, February 2007.
- “Basic Exhibit Preparation,” Solinet workshop, Louisville, KY, October 2007.
- ALABI Annual Meeting, Campbellsville, KY, June 2007.
- Society of Tennessee Archivists Annual Meeting, Nashville, TN, October 2006.
- “Digital Libraries and Digital Archives,” SAA workshop, Nashville, TN, October 2006.
- Ex Libris Users of North America Annual Meeting, Knoxville, TN, June 2006.
- ALABI Annual Meeting, Richmond, VA, June 2006.
- Computers In Libraries, Washington, D.C., March 2006.
- “Understanding Archives,” SAA workshop, Louisville, KY, September 2004.
- “Managing and Preserving Digital Materials,” Solinet workshop, Lexington, KY, August 2004.